

FORT JOHNSON ESTATES CIVIC CLUB

August 2012 Revision

CONSTITUTION

ARTICLE I – Name of Organization

Section I – The name of this organization shall be the Fort Johnson Estates (FJE) Civic Club.

ARTICLE II – Objects of Organization

Section I – The Civic Club is not organized for business purposes or monetary profit. The Civic Club was formed for the purpose of conducting a community association exclusively for the benefit for FJE residents and property owners. Earnings shall not inure to the benefit of the Civic Club and/or its members.

The purpose of the Civic Club shall be to:

- a. Promote good fellowship by hosting events such as BBQs, oyster roasts, and other such social events open to FJE residents, guests, and others in the community
- b. Lead in seeing that restrictions of the FJE subdivision are strictly enforced
- c. Provide community awareness, news, and education by hosting guest speakers and publishing an FJE newsletter
- d. Join the efforts of the members to create a vigorous organization to better enhance living conditions for the individual members from a physical, safety, civic, and social standpoint.
- e. Maintain and enhance the physical condition and use of Civic Club properties.

FORT JOHNSON ESTATES CIVIC CLUB

BY-LAWS

August 2012 Revision

ARTICLE I – Definitions

Section I – For the purposes hereinafter described, the “Civic Club” shall mean the civic center building, tennis court, barbeque pit, and parking lot.

Section II – For the purposes hereinafter described, “FJE” shall mean FJE subdivision including Preston Road and Sweetgrass Creek Road.

Section III – For the purposes hereinafter described, “he” shall apply to a person regardless of gender.

Section IV – The FJE property covenants and restrictions do not apply to property owners and residents of Sweetgrass Creek Road.

ARTICLE II - Membership

Section I – Members of the Civic Club shall be property owners and residents of FJE who pay their yearly membership fee and maintain good standing with the Civic Club’s Board of Directors.

Section II – A member of the Civic Club may be suspended or expelled for violation of these By-Laws, rules and regulations, or for conduct unbecoming a member upon majority vote of the respective Board of Directors. Before any member is suspended or expelled, he shall be given a hearing before the respective Board.

ARTICLE III – Board of Directors

Section I – Management shall be vested in a Board who shall be elected by a majority vote of all members in good standing present at the annual meeting. A Board term shall begin at the annual meeting and should be no longer than five (5) years.

Section II – There shall be separate Boards for the Pool and Civic Club. Civic Club Board membership is restricted per Article II, Section I.

Section III – The Board shall have full authority to perform all acts necessary to the management of the Civic Club so long as such acts are not inconsistent with these By-Laws.

Section IV – A majority of the Directors shall constitute a quorum at any meeting of the Board.

ARTICLE IV – Officers

Section I - Officers shall be elected from and by the Board and shall hold their offices for a term of one (1) year or until their successors have been installed. The officers thus elected shall be President, Vice President, Secretary, and Treasurer. All officers must be members in good standing.

Section II – The President shall preside at all meetings of the Board, be chairman of the Board, and preside at meetings of the membership.

Section III - In the absence, disability, or death of the President, the Vice President shall perform all the duties of the President and shall be vested with all the powers of the President.

Section IV – The Treasurer shall receive and disburse all money for the Civic Club and shall present a financial report at each annual meeting and meetings of the Board. In addition, the Treasurer shall maintain a membership roll.

Section V - The Secretary shall take and record minutes and attendance of all meetings of the Board and the membership and assume all communications needs of the Civic Club. He shall notify all members of the annual and special meetings.

Section VI – Committees, tasks forces, and/or coordinators shall be formed as needed by the Board.

ARTICLE V – Meetings

Section I – Meetings should be held at a date, time, and place designated by the Board. Meetings may be held monthly, quarterly, or at the discretion of the Board. Notice of said meetings should be given to the membership.

Section II – Special meetings may be called at any time by the President or the Board or upon written request of at least five (5) members in good standing. At least five (5) days notice shall be given to the membership before the date of any special meeting.

Section III – A meeting of members must be held annually and should be held in September of each year at a date, time, and place designated by the Board. At the annual meeting, the Board shall present a summary of the state of the Civic Club including present bank balances, budgets for the coming year, and announcement of needed capital improvements. In addition at the annual meeting, officers shall be elected and assume office in accordance with these By-Laws.

Section IV – If a member finds that he will be absent at the time of a special or annual meeting, he may grant to another adult person his proxy to vote on all matters which may come before said meeting. All proxies shall be in writing and in such form as the Board may require, and shall be filed with the secretary at least one-half hour prior to the appointed meeting time. No person shall be permitted to vote more than two (2) proxies at any one (1) meeting.

ARTICLE VI – Finances

Section I – The purpose of this Article is to identify certain existing funds and to establish disposition of these funds as well as provide for the disposition of funds collected in the future.

Section II – The existing funds for the Civic Club are in and shall remain in a business checking account and are considered general operating funds.

Section III – Funds received in the form of Club dues, functions, gifts, bequests, penalties, etc., are and in the future shall be deposited in the general operating fund.

Section IV - Funds for the Civic Club and Pool and held in one (1) business checking account and are considered general operating funds for the Civic Club and the Pool.

Section V – Income from and expenses for the Civic Club are and in the future shall be recorded, accounted, and maintained in a management account separate from that of the Pool. Yearly dues and penalties for the Civic Club shall be determined by the Board and announced at the annual meeting.

ARTICLE VII – Amendments

Section I – The Constitution and By-Laws may be amended at any annual or special meeting by two-thirds (2/3) vote of the members present or represented, provided that such proposed amendment be submitted to all members at least five (5) days prior to such meeting.